



To: FEMA/US Corps/ Contractors

From: Jodi G. Miller
Environmental Scientist Manager

Re: Addendum to ADVF for Transportation and Disposal of ACWM

Date: March 29, 2006 (Revised 3/30/06)

Beginning on March 30, 2006, the following procedure has been implemented for all Hurricane related transportation and disposal of Asbestos Containing Waste Material (ACWM) requiring Asbestos Disposal Verification Forms (ADVF).

An attached excel file contains two spreadsheets: One is a template form that will be used to accompany an ADVF for each prime contractor and one is an example. The following procedure is to be used for the transportation and disposal of ACWM requiring ADVFs and will significantly reduce the number of ADVFs that are associated with project.

For each day an ADVF is required, the Contractor will sign the Addendum certifying that the transporter information pertaining to this ADVF is true and correct.

1. At the time of the first receiving load for the day, the landfill accepting ACWM will receive one original ADVF and the accompanying form, ***Addendum to ADVF for Transportation and Disposal of ACWM*** from each prime contractor via the transporter or a representative of the prime contractor. A copy of the daily ADVF must be carried in each truck while transporting subsequent loads of ACWM to the landfill.
2. All prime contractors must ensure that the trucks hauling for the particular day are listed on the Addendum. Trucks not listed on the Addendum may not be allowed to dispose of their load unless the prime contractor checks with the landfill and verifies acceptance from that transporter. See an example of a letter requesting that the truck be included on the Addendum. If required by the Landfill, the letter(s) will be attached to the addendum.
3. The driver will proceed to the gate or asbestos disposal area and submit the name of the prime contractor they are working for, their company name, truck number, and initial the Addendum each time a load is delivered to the landfill.
4. Landfill and/or USACE personnel will verify that the truck is on the Addendum submitted by the prime contractor and verify the yardage. In addition, to verify the yardage, the Landfill may need a copy of the Ticket for each load.
5. Landfill and/or USACE personnel will enter the yardage by the respective truck every time the truck delivers a load for that day.
6. The total yardage per truck and the total yardage per prime contractor will be tallied per day.

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7. Landfill and/or USACE personnel will certify that the loads listed on the form were received and properly disposed.
8. A hard copy of the ADVF and Addendum will be retained by the Landfill. An additional copy will be mailed to the prime contractor and the original forms to LDEQ within 30 days of receipt.

Request for the Addition of Trucks to ADVF Form No. _____

Please add the following Transporter(s) to the above listed ADVF and accompanying Addendum

Transporter_____

Truck Number_____

I certify that I have the authority to submit this request for changes in the ADVF

Company_____

Name (print)_____

Signature_____

Date/Time of Request_____

Landfill Approval

Name(print)_____

Signature_____

Approval Date/Time_____

Notice to Landfill: Attach all Requests to the appropriate ADVF and Addendum